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**COVID-19 Record of Appointments Checks for Domestic Properties**

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| --- | --- |
| **Customer Name:** |  |
| **Address where the survey/installation is to be carried out:** |  |
| **Date contact made:** |  |
| **Contact made by:** |  |
|  |
| **Is anyone in the household in the vulnerable group:** | **Yes** | **No** |
|  |
| Extremely vulnerable (received NHS letter informing to shield) | **[ ]**  | **[ ]**  |
| Vulnerable (underlying health condition, pregnant, over 70) | **[ ]**  | **[ ]**  |
| ***In accordance with government guidelines the work should not go ahead in these circumstances and any visits should be rescheduled once government advice changes.*** |
|  |
| **Is anyone in the household isolating:** | **Yes****[ ]**  | **No****[ ]**  |
| Reason for isolation |  |
| ***In accordance with government guidelines the work should not go ahead in these circumstances and any visits should be rescheduled once the isolation period has ended. The visit will need to be rescheduled with a minimum delay timeframe of 14 days being applied.***  |
|  |
| **Does anyone in the household have/had COVID Symptoms in the last 7 days:** | **Yes****[ ]**  | **No****[ ]**  |
| ***The visit will not be able to go ahead and will need to be rescheduled. A minimum delay of 14 days should be applied.*** |
|  |
| **Will everyone in the household be able to isolate in another room whilst the work is carried out:** | **Yes****[ ]**  | **No****[ ]**  |
|  |
| **Did customer agree to the access requirements, including parking facilities where applicable, and the need for ongoing safe distancing of 2 meters (6 feet) during the site visit**  | **Yes****[ ]**  | **No****[ ]**  |
|  |
| **Customer advised that refreshments cannot be accepted:** | **Yes****[ ]**  | **No****[ ]**  |
|  |
| **Customer advised that their facilities will NOT be used :** | **Yes****[ ]**  | **No****[ ]**  |